



Life members
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NEW SOUTH WALES SUPER SENIOR GOLF ASSOCIATION (Inc)

The Constitution (Amended 21/12/2020)

1. Definitions

(1) In this constitution:

Association means the NSW Super Senior Golf Association Incorporated.

Committee means the seven (7) individuals elected at the AGM to administer the running of the Super Senior Pennant and Super Senior Championship.

Player means any male golfer 65yrs or over, who has competed in the Pennant and/or Championship in the financial year immediately preceding each years' AGM, and/or who has been nominated by his Golf Club on the Team Nomination Form as a team member and/or team manager, submitted prior to June 30 each year and accepted by the Committee to participate in the Pennant to be held in the next financial year.

Championship means the singles golf event run by the Association each year.

Pennant means the Association Super Senior Match Play Pennant.

Composite Team means a team of players from more than one (1) golf club.

Golf Club means a Golf Club in New South Wales that is registered with Golf NSW.

Team Manager means the person nominated by each Golf Club to manage their team in the Pennant each year.

AGM means Annual General Meeting

2. Player Requirements

Participation in the Pennant and/or Championship shall be limited to the members of Golf Clubs registered with Golf NSW and/or composite teams who nominate and are accepted by the Committee to participate each financial year. Each player must agree to abide by the Conditions of Entry and Rules of Play for the Pennant and Championship as detailed and amended from time to time on the Association website.

3. Register of Players

A register of players shall be kept by the Association Secretary, subject to the approval of individual players.

4. Fees for Association Events

Fees for the Championship and Pennant shall be determined from time to time by the Committee.

5. Liability of Committee

The liability of individual Committee members to contribute towards the payment of the debts and liabilities of the Association, or the costs, charges and expenses of winding up the Association, is limited to \$1, which amount shall be paid by each Committee member upon election.

6. Discipline of Players

The discipline of players and/or their team shall be at the discretion of the Committee, which must consist of at least the Executive Committee, (Captain, Treasurer and at least one other Committee member.

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7. The Committee

- a) The Committee shall be elected annually at the AGM and consist of a maximum of 7 persons. Ideally three will be drawn from either the Sydney, South Coast or Blue Mountains areas. Ideally three more will be drawn from either the Central Coast, Newcastle or Lower/Mid North Coast areas. The Captain shall also be elected at the AGM and be drawn from any area.
- b) The Committee shall consist of Captain/Secretary, Treasurer (the office-bearers) and at least one, but no more than five ordinary Members. One office-bearer may carry out more than one of the above categories of duty, therefore, to satisfy the requirements of the Association Constitution under the Fair Trading Act, the role of the Captain may also entail that of the Secretary. The Treasurer shall also be appointed at the AGM from the remaining six elected Committee members.
- c) The Committee will hold office until the election at the next AGM, when they may be eligible for re-election.
- d) If a vacancy occurs during a year of office, the Committee may fill the vacancy for the remaining duration of the term of office as a casual vacancy.
- e) Each Golf Club may have only one (1) representative on the Committee.
- f) It is the responsibility of the Committee to organise, manage and control the affairs of the Pennant and any other events which they may determine from time to time. All Association competitions shall be run in accordance with the Rules of Golf, Conditions of Entry and Rules of Play and/or any variance of these that the Committee may decide at any time.
- g) The Committee must meet at least three times in each twelve month period at a place and time as the Committee determines.
- h) A quorum at any Committee meeting shall consist of at least one office-bearer and two other Committee members.
- i) Questions arising at a Committee meeting or any sub-committee appointed by the Committee, are to be determined by a majority of the votes of the members of the committee or sub-committee present.
- j) The Committee may delegate duties to another person or persons to be conducted within the rules of the Association events at any time.

8. Election of Committee Members

Nominations of candidates for election as office-bearers of the Association or as ordinary Committee members:

- (i) must be made in writing, signed by two (2) Players or members of the Committee and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination) and
 - (ii) must be delivered to the secretary of the association at least 7 days before the date fixed for the holding of the AGM at which the election is to take place.
- a) If insufficient nominations are received to fill all vacancies on the Committee, the candidates nominated are taken to be elected and further nominations are to be received at the AGM.



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- b) If insufficient further nominations are received, any vacant positions remaining on the Committee are taken to be casual vacancies.
- c) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.
- d) If the number of nominations received exceeds the number of vacancies to be filled, a secret ballot is to be held.
- e) A person nominated as a candidate for election as an office-bearer or as an ordinary Committee member of the association, must be a Player as defined in this Constitution.

9. Annual General Meeting

An AGM must be held once in each calendar year at a place and time as the Committee thinks fit. Notice of that meeting shall be advised to all Golf Clubs participating in the Pennant and their Team Managers and be posted on the Association website at least twenty one days in advance. The business of the meeting shall be;

- a) To confirm the Minutes of the previous AGM and any other General Meeting held throughout the year.
- b) To receive any Committee reports of the activities of the Association for the preceding financial year.
- c) To elect Office Bearers and Ordinary members of the Committee and a Patron.
- d) To consider any other matters on the Agenda for the AGM submitted in writing to the Secretary at least twenty one days prior to the date of the AGM.

10. General Meetings

General Meetings may be called at any time by the Committee, but must be called, if a requisition duly signed by at least ten percent (10%) of the Players is delivered to the Secretary in writing and all Players are given, via their Golf Clubs and/or their Team Manager, no less than twenty one day's notice of the meeting date.

11. Procedure of Meetings

- a) No item of business may be transacted at a General Meeting unless a quorum of at least five Players entitled to vote (including the elected Committee) under these rules, is present to conduct the meeting and consider that item of business.
- b.) If within half an hour after the appointed time for commencement of a General Meeting a quorum is not present:
 - i. If the meeting was convened at the requisition of Players, it must be dissolved, and
 - ii. In any other case it is to stand adjourned to the same day in the following week at the same time and place, unless otherwise specified.

A register of attendees at the AGM must be kept and for Golf Clubs with multiple Players attending, one (1) Player must be nominated as the individual responsible for voting on behalf of their Golf Club.

12. Voting

- a) Voting on all items for decision at meetings apart from the AGM, shall be decided by a majority show of hands, unless a poll is requested by the Chairman, or at least by five other Players present. All Committee members shall have a deliberative vote regardless of their club membership. If a vote is tied, the Chairman shall have a casting vote



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- b) Voting on any matter for resolution at an AGM, shall be restricted to one (1) Player per Golf Club.
- c) At the AGM, voting on all items for decision except Special Resolutions, shall be decided by a 50% majority show of hands, unless a poll is requested by the Chairman, or at least five other Players present. A Special Resolution requires support by at least 75% of the votes cast. All other points in (11a) also pertain to this clause.
- d) Postal voting and Proxy voting will **not** be allowed on any matter.

13. Source of Funds

The funds of the Association are to be derived from entrance fees for Pennant and Championship events conducted annually, merchandise sales and donations/sponsorships from other supporting parties. Such funds shall be kept in a selected bank or other authorised financial institutions for the benefit of the Association.

14. Management of Funds

The funds shall be used in the pursuance of organising, conducting and promoting of relevant events and functions, consistent with furthering the exposure and profile of the Association objectives. All cheques and negotiable financial documents shall be signed by two delegated members of the Committee.

15. Custody of Books

Except as otherwise provided by this Constitution, the Treasurer and/or Secretary must keep in his custody, or under his control, all records, books, and other documents relating to the Association.

16. Inspection of Books

The following documents must be open to inspection free of charge, by any Player at any reasonable time at the custodial address:

- a) Records, books, and other financial documents of the Association
- b) The Constitution of the NSW Super Senior Golf Association
- c) Minutes of all Committee meetings and General meetings of the Association

17. Financial Year

The financial year of the Association shall commence on 1st January each year and end on 31st December of the same year.

18. Non Profit

The assets and income of the Association shall be applied solely in the furtherance of its above mentioned goals and objectives and no portion shall be distributed directly or indirectly to the Players or Committee of the Association and/or appointed Convenors of each Division of the Pennant, except as bona-fide compensation for services rendered or expenses incurred on behalf of their duties in carrying out the activities of the Association.

19. Dissolution In the event of the Association being dissolved, all cash and assets that remain after such dissolution and satisfaction of all debts and liabilities, shall be transferred to another organisation with similar purposes, which is not conducted for profit or gain of its individual members, which shall be Golf NSW.